



Northland Mechanical Contractors

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COVID-19 Response Plan and Continued Critical Infrastructure Services

Like you, Northland Mechanical Contractors, Inc. is closely tracking the COVID-19 health crisis and adapting our business practices as the situation changes. Our highest priorities have been and will continue to be protecting the safety of our employees, customers, and community. We are here to support you during this unprecedented time.

**NORTHLAND MECHANICAL WILL CONTINUE OPERATIONS
AS WE FULFILL OUR COMMITMENT TO MEETING THE CRITICAL NEEDS OF OUR
CUSTOMERS AND ESSENTIAL INFRASTRUCTURE**

**YOU MAY CONTINUE TO REACH US AT OUR
MAIN OFFICE PHONE 763-544-5100
AND EMAIL SERVICE@NORTHLAND-MN.COM**

Our team is working hard to support the infrastructure that people like you rely upon. We provide plumbing, heating, cooling, ventilation and mechanical services and construction to essential spaces like hospitals, pharmacies, nursing homes, residences, emergency services, data centers, construction and remodeling sites, and much more.

We are doing all we can to make sure we continue to deliver a great experience to you, while safeguarding the health and safety of our employees and our customers.

Here is what you can expect from our Team during the Covid-19 public health crisis:

ADHERENCE TO BEST PRACTICES AND CDC GUIDANCE

Our employees are instructed and trained to:

- Always maintain a minimum 6-foot distance from other people, including not shaking hands.
- Avoid sharing tools and equipment whenever possible. Clean and disinfect tools per Covid-19 protocol.
- Avoid touching eyes, nose and mouth with unwashed hands.
- Wash hands often with soap and water for *at least 20 seconds*. Use hand sanitizer that contains at least 60% alcohol if soap and water are not available.
- Sneeze/cough into the upper sleeve or at the bend of the arm, or a tissue, then dispose of immediately and wash hands.
- Stay at home and not come to work if ANY of the following symptoms are experienced: *cough, fever, OR shortness of breath*, and notify their supervisor and our Safety Director immediately.

Northland Mechanical COVID-19 Response Plan



CONTINUED WORK IN FACILITIES

Northland will continue operating, with modified work habits, throughout this public health crisis.

- **Please inform us in advance of any new requirements/procedures your facility has implemented that we need to be aware of.**
- While performing our work in the field, the Best Practices outlined here shall be strictly adhered to.
- On 03/25/2020, Governor Walz issued "[Emergency Executive Order 20-20 Directing Minnesotans to Stay at Home](#)" beginning on Friday, March 27, 2020 at 11:59 pm through Friday, April 10, 2020 at 5:00 pm except for critical reasons and those involved in critical infrastructure work like ours.‡

LIMITED ACCESS TO NORTHLAND WAREHOUSE AND OFFICE

- We have closed our office and warehouse to all unscheduled and non-essential visitation.
Material and equipment deliveries will be coordinated as usual by our warehouse staff: 763-252-5217 or 612-720-2911
- Whenever possible, material will be received and staged for pickup outside the ramp warehouse door, thus eliminating unnecessary interactions.
- Office staff have been equipped with remote work capability where feasible.

SCREENING FOR AND NOTIFICATION OF RESPIRATORY ILLNESS SYMPTOMS AND HIGH-RISK EXPOSURES

Our employees have been directed to:

1. Report ANY of the following respiratory illness symptoms: *cough, fever, OR shortness of breath*, to stay home from work, and notify their supervisor immediately.
2. Notify supervision immediately if they have been diagnosed with or have been exposed to someone who has been diagnosed with COVID-19 in the last 14 days.
3. Notify supervision immediately if they have traveled to any high-risk locations domestically or internationally in the last 14 days. These locations are currently: China, Europe, South Korea, Iran, Iceland, Japan, New York state or Washington state.

We ask that you inform us if any of the above is true of your employees who will come into contact with or have come into contact with any Northland employees.

**Northland Mechanical
COVID-19 Response Plan**



I'd like to personally assure you that we are committed to doing our part to get our communities back to normalcy as quickly as possible. If you have any concerns or questions that arise, please reach out to us.

Sincerely,

Mike Tieva

President

mike.tieva@northland-mn.com

Main Office Phone: 763-544-5100

Email: Service@Northland-MN.com

‡Justification for our classification as exempt, critical sector workers can be found, among other places, on Page 8, Item 6 x. of [Emergency Executive Order 20-20](#):

"Construction and critical trades. This category includes workers in the skilled trades such as electricians, plumbers, HVAC and elevator technicians, and other related construction of all kind. This category also includes exterminators, cleaning and janitorial staff for commercial and governmental properties, moving and relocation services, security staff, operating engineers, and all other service providers who provide services that are necessary to maintain the safety, sanitation, and essential operation of homes and residences and the Critical Sectors listed in this Executive Order."